



M. KENT WILEY
Project Coordinator and Administrative Manager

SUMMARY OF QUALIFICATIONS

A project coordinator/manager, responsible for all computer networking, web administration, and software and hardware implementation. Has been involved with field construction management of a synthetic fuels facility in Oklahoma and a coal preparation plant in Arkansas. Has provided office support for a number of projects relating to mining operations. His formal education is in science and business, and prior to joining the consulting firm, he taught junior high school students in the Dallas/Fort Worth area.

EMPLOYMENT HIGHLIGHTS

- Project Coordination
- Shift Foreman
- Educator
- Computer Specialist
- IT Systems
- Administrative Management
- Computer Modeling

PROFESSIONAL ACCOMPLISHMENTS

COORDINATED night shift construction of a Synfuel facility in Oklahoma and a Coal Preparation Plant in Arkansas. DEVELOPED a computer geologic model for a coal reserve study in Arkansas. PERFORMED survey and mapping activities for an aggregate property in Colorado. PROVIDES all Information Technology support for engineering office. ADMINISTRATIVE MANAGER for engineering firm.

EMPLOYMENT HISTORY

Project Coordinator and Administrative Manager - Wiley Consulting, LLC, 2000 to present
Educator - Dallas/Fort Worth, TX,
Project Coordinator and Shift Foreman - Wiley Engineering, Inc.
Sales - Pep Boys

EDUCATIONAL BACKGROUND

B.S. Science and Business - Harding University, Searcy, Arkansas, 1997